**Brief Description of Individual Services Offered**

***Brief Descriptions*** and ***General Details*** for the following four services are provided below. An orange asterisk (***\*****Distance Service)* indicates a service that is provided over distance from the convenience of your home.

 I. FULL EVALUATION

 II. VIDEO ANALYSIS & FILE REVIEW (VA&FR) ***\*****Distance Service*

III. GENERAL CONSULATATION: STANDARD OR BREIF***\*****Distance Service*

 IV. COLLABORATION OR CONFERENCING ***\*****Distance Service*

I. FULL EVALUATION

 ***Brief Description***

This service is Late Talker Consulting’s (LTC) on-site evaluation. This service includes assessment, an in-depth video analysis, file review, play/therapeutic interaction, summary & discussion, and a time for all your questions. It also includes a 1-hour follow up appointment after the family has received their child’s report. The 1-hour follow up appointment is a distance service and is carried out over the computer and/or phone.

 ***General Details***

* The *Full Evaluation* is scheduled by contacting LTC directly (615-866-9457).The full evaluation is one of the few services that cannot be self-scheduled.
* Once your Full Evaluation is scheduled, you will be sent additional “Welcome Materials” that provide information to help you prepare for your visit.
* Your evaluation will be with Mary Camarata and will last approximately 2½ to 3 hours. Appointments are generally scheduled for 9am, however there is flexibility.
* When you arrive at the clinic the very first attention is given to your child. You will not be separated from your child and the highest value is placed on your input. Every child has a different temperament, interaction style, and window of productive time. All of this is taken into consideration attention is paid here first.
* There are varying levels of child participation within any setting and that is all right. “Evaluation” does not mean pointing to item on a test. Rather it means interacting, observing, assessing, playing, using standardization instruments *as indicated*, all in order to understand your child and how best to move forward. Please be assured it is not necessary that your child perform "on command".
* Next, additional time is spent in conversation with you, in parent education, in addressing how to best support your child's progress, and in answering your questions. Facilitative techniques are described and modeled. Educational considerations for your child's particular profile are also discussed.
* Time is allotted to be sure you have the opportunity to ask all the questions you may have. “Do you have any additional questions?” is the last inquiry you will hear on your visit, followed by instructions on how to contact the Late Talkers if you have any questions that arise after you have left your appointment.
* A summary of finding is relayed to you on the day of your appointment. An additional one-hour follow-up consultation that occurs after you receive a draft of your child’s report is also included with this service. This follow up consultation can happen over distance via computer and is self-scheduled at the parent’s convenience after they have received their report. This consultation has proved very helpful in going over the report, reiterating the direction forward, and answering all those questions that come up after you have left the original appointment.

II. VIDEO ANALYSIS & FILE REVIEW (VA&FR): INITIAL or RECURRING

***Brief Description \*****Distance Service*

Parents are the experts on their child and no one is in a better position to have a positive impact on language and learning. A primary aim of the VA&FR is to provide meaningful information to parents and teach them how to help their child. An accurate analysis of a child’s current language and play, along with systematic monitoring of the child’s progress over time is so essential. LTC highly encourage this service for the role it plays in:

* helping the parent deliver effective support
* understanding their child’s language and communication
* determining when modifications are indicated
* evaluating change over time.

INITIAL:

The INITIAL VA&FR is for families who have not been seen for a Full Evaluation at LTC. This service includes an in depth video analysis and a review of previous assessments, educational documents, or other pertinent file information. This service has flexibility with regard to the “file” information provided by the family. Family’s needs, wishes, and the prior information available for

review often vary. Families will be contacted individually to determine each family’s needs and priorities with regard to the submission of “file” information.

The information gathered from the *Video Analysis & File Review* is relayed to the parent during a scheduled consultation. This consultation takes place over computer and involves both audio and video components. It is important to bear in mind that although a *Video Analysis & File Review* provides valuable information to help you help your child, a differential diagnosis cannot be made via this service. Still, a VA&FR can be extremely valuable in providing the family with strategies, valuable monitoring, and insight. A VA&FR can enable you to learn techniques and start supporting your child’s language quickly and enjoying it!

RECURRING:

The RECURRING VA&FR is for families who have previously been to LTC for a Full Evaluation. This service contains the same components of the “*INITIAL”* video analysis and file review. However, because of previous services with LTC (either via an *Initial Video Analysis & File* *Review* or via a *Full Evaluation*) the breadth of previously existing file information has already been completed. A “*RECURRING”* video analysis and file review takes the previous information into consideration, adds additional or newly acquired information, and then moves forward with an emphasis on monitoring the child’s progress over time, gaging the child’s response to treatment, the overall efficacy of the support plan, and recommendations for moving forward.

***General Details***

What is the process involved in setting up a VA&FR?

* The VA&FR is a service that can be self-scheduled on the LTC website
* Families are welcome to contact LTC directly or go to the LTC web site ([www.latetalkersconsulting.com](http://www.latetalkersconsulting.com)) to find instructions on how to proceed with a VA&FR. All the information on how to schedule, collect and submit your video(s), and upload file information is on the LTC web site.
* LTC is happy to contact the family by phone or email to discuss/address particular considerations, questions, or requests. The family need only contact LTC and let them know they would like to be contacted.
* After the family has submitted their materials (videos and file information), the family is welcome to self-schedule their consultation at a time and date of their convenience using the LTC website.
* The *Video Analysis & File Review* consultation (60-90 minutes) will happen over computer with both audio and video components.
* Instructions on how to aces our meeting using your computer will arrive by email the day prior to the VA&FR. It is very straightforward.

III. GENERAL CONSULTATION: STANDARD & BREIF

***Brief Description \*****Distance Service*

Families can schedule individual consultations with Late Talkers Consulting on an “as needed” basis. This type of consultation takes

two forms:

1. *CONSULTATION: Standard* lasting 60 minutes
2. *CONSULTATION: Brief* lasting 30 minutes.

The length of the consult is determined by the what content the family would like addressed. If the family is unsure which length consult is required they are welcome to email or contact LTC and ask. LTC is happy to advised on whether a STANDRD or BREIF is recommended.

***General Details***

STANDARD and BREIF consultation services can be self-scheduled on the LTC website. <http://www.latetalkersconsulting.com/index.php?p=xx>

IV. EXTERNAL COLLABORATION & CONFERENCING

***Brief Description \*****Distance Service*

Late Talkers Consulting believes in collaboration. LTC is happy to participate in IEP meetings, scheduled individual conferences (e.g. Pediatrician, family members, teachers, therapists, etc.), or participate in collaborative meetings with other persons who are involved in supporting your child. These kinds of conversations generally happen via tele-conference; however there are occasions where in-person participation is possible. Collaborations and Conferencing is scheduled and billed on a case-by-case basis.

***General Details***

Setting up an External Collaboration & Conferencing

* Families can contact LTC by phone or email to request external collaboration services.
* Once requested, LTC will contact the family by phone to discuss the family’s request and make arrangements to carry out the actual collaboration/conference.

FOR FURTHER INQUIRY PLEASE CONTACT LATE TALKERS CONSULTING AT (615) 866-9457

<http://www.latetalkersconsulting.com>